



Resources and Governance Scrutiny Committee

Date: Tuesday, 21 July 2020

Time: 10.00 am

Venue: Virtual meeting - Webcast at - https://manchester.public-i.tv/core/portal/webcast_interactive/485376

There will be a private meeting for Members only at 9:00am on Tuesday 21 July 2020 via Zoom. A separate invite will be sent to members with joining details.

Advice to the Public

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Under the provisions of these regulations the location where a meeting is held can include reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers.

To attend this meeting it can be watched live as a webcast. The recording of the webcast will also be available for viewing after the meeting has concluded.

Membership of the Resources and Governance Scrutiny Committee

Councillors - Russell (Chair), Ahmed Ali, Andrews, Clay, Davies, Lanchbury, Moore, B Priest, Rowles, A Simcock, Stanton, Wheeler and Wright

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 23 June 2020.

5 - 10

5. Update on COVID-19 activity

Report to follow.

6. Global Monitoring report

Report to follow.

7. Overview Report

Report of the Governance and Scrutiny Support Unit.

11 - 38

This report provides the Committee with details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also includes the Committee's work programme, which the Committee is asked to amend as appropriate and agree.

Work Programming Session

At the rise of formal business, the Committee will meet in private to discuss upcoming issues and challenges in order to determine the work programmes for the next three meetings (September to November 2020). Longer-term themes may also be identified in this session.

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Resources and Governance Scrutiny Committee areas of interest include finances, Council buildings, staffing, corporate and partnership governance as well as Council tax and benefits administration.

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. Speaking at a meeting will require a video link to the virtual meeting.

Members of the public are requested to bear in mind the current guidance regarding Coronavirus (COVID19) and to consider submitting comments via email to the Committee Officer. The contact details of the Committee Officer for this meeting are listed below.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to a strict minimum. When confidential items are involved these are considered at the end of the meeting and the means of external access to the virtual meeting are suspended.

Joanne Roney OBE
Chief Executive
3rd Floor, Town Hall Extension,
Lloyd Street
Manchester, M60 2LA

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Michael Williamson
Tel: 0161 2343071
Email: m.williamson@manchester.gov.uk

This agenda was issued on **Monday, 13 July 2020** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Mount Street Elevation), Manchester M60 2LA

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Resources and Governance Scrutiny Committee

Minutes of the meeting held on Tuesday, 23 June 2020

This Scrutiny meeting was conducted via Zoom, in accordance with the provisions of the The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present:

Councillor Russell (Chair) – in the Chair
Councillors Andrews, Clay, Davies, Lanchbury, B Priest, Rowles, A Simcock, Stanton, Wheeler and Wright

Also present:

Councillor Leese, Leader

Apologies:

Councillors Ahmed Ali and Moore

RGSC/20/25 Minutes

Decision

To approve the minutes of the meeting held on 3 March 2020 as a correct record.

RGSC/20/26 Update on activity under COVID 19

The Committee considered a report of the Deputy Chief Executive and City Treasurer, which set out a summary of the current situation in the city in relation to COVID-19 and an update on the work progressing in Manchester in relation to areas within the remit of the committee.

The main points and themes within the report included: -

- Detailing the Public Health response, both at a Manchester and Greater Manchester level;
- Describing the financial implications and funding arrangements for the Council and the implications of this;
- Recovery planning, including a reset of the Our Manchester Strategy and workforce considerations; and
- An update on the impact of the pandemic to the following areas of service delivery – ICT, Customer Service Organisation, Shared Service Centre, Revenues and Benefits, Discretionary Spend including Welfare Provision Scheme, Audit and Risk Management, Capital Programmes and Commissioning and Procurement

Some of the key points that arose from the Committee's discussions were: -

- How did the anticipated budget gap of £157 million in 2021/22 compare to the historic cuts in budget the Council faced across 2011-2013;
- What areas did the commercial loss of £77million represent;
- There was a need to recognise the positive steps the Council had taken to help support those who were homeless during the crisis;
- Was there any further information on the lobbying of Government to relax the requirement for the Council to produce an in year balanced budget and Medium Term Financial Plan given the significant budgetary challenges the Council now faced;
- What role would Scrutiny have in the four workstreams that were being progressed in order for the City and the Council to prepare effectively for the recovery;
- In relation to remote working, how many staff had were working form home and was there any potential future savings that could be derived from this way of working going forward;
- What was the cost to the Council for the continued use of agency staff and what were they being employed to do;
- Was the Council ensuring that for those staff working from home they had been provided with all the necessary and appropriate equipment;
- Concern was raised in relation to the proposed cut in 15 FTE posts in ICT given the additional demand being placed in this service for supporting a workforce working remotely;
- What would be the management and governance arrangements for dealing with the impact of COVID-19 on the BAME communities and what was the plan for progressing the outcomes of the Race Review report and how would scrutiny be involved in this;
- How would the Our Manchester Forum reflect the range of views of Manchester residents as part of the Our Manchester Strategy reset;
- An assurance was sought that the Council had appropriate ICT security in place given that a larger percentage of its workforce were now working remotely;
- Concern was raised about the current inability for residents to contact the Revenue and Benefits service by telephone;
- Assurance was sought that the Council was still managing to process the exemptions for larger families outside of the standard DWP process;
- Further information was requested on the take up of COVID-19 Business Rates Reliefs and Grants and COVID-19 Discretionary Grant Scheme to small businesses; and
- Was there any ability to recover the cost incurred in providing the additional grant scheme to support families with free school meals up until the point that the government agreed a voucher scheme for both term time and the school holidays, including the summer holidays.

The Leader commented that £157million represented between a 20-25% cut to the Council's net budget and if this was to happen it would be difficult to envisage how the Council could fulfil its statutory obligations. It was clarified that due to the prudence of the budgetary decisions taken so far, the Council would be able to manage the projected short fall for this financial year but it would be the 2021/22 financial year where the real difficult challenges existed. It was also explained that

the biggest difference between this projected shortfall and the budgetary cuts that had to be made between 2011-2013 was the additional responsibilities the Council now had. It was also reported that the largest element of loss of commercial income was from the Manchester Airport Group dividend, and whilst this loss would not be felt in the current financial year, it would have a significant impact on the next two to three years and place budgetary pressures on the Council for up to the next five years

The Committee was advised that whilst the Council had been able to support a high number of homeless and rough sleepers during the crisis, there still remained a number of significant challenges in supporting homeless and rough sleepers, which the Leader outlined. He also advised that the Council was still awaiting an additional financial package of support from the Government to assist in continuing to provide support beyond the end of June and without this funding, the Council would be facing an imminent funding crisis to tackle rough sleeping and homelessness.

The Deputy Chief Executive and City Treasurer advised that Core Cities and Greater Manchester local authorities were pushing government for recognition of the additional costs in tackling COVID-19 beyond the current financial year. As well as this the Council was also seeking flexibility on its collection fund to enable this to be undertaken over more than one financial year and finally the Council was looking for further support in light of the loss of income. It was commented that an agreement had been reached with the Minister for Housing, Communities and Local Government that any local authority would have a conversation first prior to issuing a Section 114 Notice and it was important to look at how the Council balance its budget over the current financial year and how it could be achieved over the next five year time frame.

The Committee was advised that all Scrutiny Committees would be cited on the progress being made under each work stream which related to the remits of each Scrutiny Committee.

In terms of remote working, it was reported that 2,700 members of staff had returned to work, undertaking their normal duties. For those staff that were working from home, planned investment in ICT had had to be brought forward to enable some staff to work appropriately. In the longer term, it was envisaged that savings could be made from changes in patterns to how staff worked. Further analysis of this would be required before any formal plans could be developed and put in place. In terms of agency staff, it was explained that the majority of these were in council front line roles where demand was increasing, such as social care. The Director of HROD advised that one of the challenges around the provision of equipment was the provision of suitable chairs for staff working from home. It was reported that a priority list had been devised of staff who had special needs or required specific equipment to undertake their roles at home and it would be these members of staff who would be prioritised to receive the necessary equipment first. The Deputy Chief Executive and City Treasurer added that since lockdown commenced, the Council had issued 650 laptops, 620 additional mobile phones and 100 tablet devices to assist staff in working from home. It was also clarified that the reduction in FTE posts in ICT would not be permanent reduction but rather these posts would be frozen until October 2020 and then reviewed in the second half of the financial year.

The Leader commented that the Council had significant information on the differential impacts of COVID-19 on different communities. Public Health England was undertaking more detailed work on the impact of COVID-19 on BAME communities to fully understand why people from these communities were at more risk of COVID-19. At a local level, this was being led by Directors of Public Health, working together across Greater Manchester, reporting into the Community Cell set up by NHS England. It was reported that the Executive Member for Neighbourhoods had been requested to circulate the Action Plan arising from the outcomes of the Race Review report to all Members to keep them up to date on what steps were to be taken.

The Chair advised that it would be pertinent that scrutiny of the Action Plan would be an area that either this Committee or the HR Scrutiny Sub Group would place on its work programme for this Municipal Year.

The Deputy Chief Executive and City Treasurer advised that she would provide a detailed update to Committee members on the proposed reset of the Our Manchester Strategy and how the Our Manchester Forum would play a part in this. In relation to ICT security, it was reported that there had been a 400% increase in cybercrime since the Start of COVID-19. As a result the Council had strengthened its cyber security team to ensure all appropriate arrangements were in place.

The Director of Customer Services and Transactions advised that the majority of calls made to the Revenue and Benefits team by residents only came about following contact being initially made by the Council to residents in relation to Council tax re-setting payment plans and payment holidays etc. Consequently a decision had been taken to stop this recovery process until July at the earliest after the Council Tax credits had been allocated to accounts. This would see approximately 36,000 residents receive £150 into their accounts and for some of the most vulnerable residents, this would cover the cost of their Council Tax for this year. It was also confirmed that the Council was still managing to process the exemptions for larger families outside of the standard DWP process.

It was explained a large effort was being made to contact businesses that had yet to make a claim under the COVID-19 Business Rates Reliefs and Grants and a lot of work had been undertaken in correcting liability details retrospectively. It was reported that the Council was still dealing with approximately 40 cases a day. In terms of the COVID-19 Discretionary Grant Scheme to small businesses, it was reported that the low take up of this was possibly due to the application process and the need to prove two elements of conditionality – loss of significant income and high rates/rental costs. It was reported that Manchester had had 1,259 cases which was higher than other core cities.

Furthermore it was reported that the Council had paid out approximately £250,000 on the provision of free school meals and this money was recoverable from schools who would receive government funding for this. This money would be placed in the Council's Hardship fund to help support other discretionary support schemes.

Decision

The Committee notes the report.

RGSC/20/27 Overview Report

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment.

Decision

The Committee notes the report.

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**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 21 July 2020

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
3 Sept 2019	RGSC/19/44 Revenue and Benefits Annual Report	To request the Director of Homelessness provide a briefing note on the level of debt owed to the Council through the use of dispersed temporary accommodation and that this includes a comparison with Local Housing Allowance rates on a ward basis.	Whilst further emails were sent on 8/6/2020 and 8/7/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this..	Mike Wright
3 Sept 2019	RGSC19/48&50 Domestic Violence and Abuse Review	<p>To request that the Director of Homelessness provides Members with information on:-</p> <ul style="list-style-type: none"> • how quickly support was accessible by individuals placed in dispersed accommodation; • when the strategic review was intended to be fully scoped; and • the projected timescale 	Whilst further emails were sent on 8/6/2020 and 8/7/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this.	Mike Wright Fiona Worrall Nicola Rea

		<p>for the strategic review to be completed and anticipated costs.</p> <ul style="list-style-type: none"> • Who will be involved in the review; and • The budget provision afforded to the review 		
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	<p>To request that Officers provide additional information to the Committee on the following areas in a timely manner:-</p> <ul style="list-style-type: none"> • detail of the overspends within Children's Services and Adult Social Care against their original budgets • the expected interest payment figure for 2020/21 in relation to the capital financing cost • detail on the number of affordable home built to date which had been facilitated through the release of council land • detail of the lease agreement for the non- 	<p>Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide accurate responses once a revised budget has been agreed.</p>	<p>Carol Culley Janice Gotts & Strategic Director (Growth and Development)</p>

		core assets at Manchester Airport.		
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course	Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide a response to this recommendation, once a revised budget has been agreed.	Carol Culley Cllr Ollerhead
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Shawna Gleeson & Director of HROD
4 Feb 2020	RGSC/20/9 Domestic violence and abuse funding and commissioning review	To request that the Strategic Director (Neighbourhoods) writes to the Mayor of Greater Manchester setting out the Council's concern around the unreasonable wait in receiving notification	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Fiona Worrall

		of CSP funding and also its concern in relation to the impact in the ability to deliver domestic violence and abuse services should there be a reduction in this grant funding		
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2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **10 July 2020**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk
TC821 - Framework for the supply of Desktop Hardware 2019/03/01A	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk

<p>To seek a supplier, in order to award a contract for the supply of desktop hardware technology to support the development and deployment of the ongoing end user device strategy.</p>					
<p>Collyhurst Regeneration Ref: 15/005</p> <p>The approval of capital expenditure for land and buildings in Collyhurst.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Louise Wyman, Strategic Director (Growth and Development) louise.wyman@manchester.gov.uk</p>
<p>Leisure Services - External Ref: 2016/02/01C</p> <p>The approval of capital expenditure on external Leisure Services land and buildings.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Lee Preston l.preston2@manchester.gov.uk</p>
<p>Capital Investment in schools Ref: 2016/02/01D</p> <p>The approval of capital expenditure in relation to the creation of school places through new builds or expansions.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk</p>
<p>Estates Transformation Ref:2017/06/30D</p>	<p>City Treasurer (Deputy Chief</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Richard Munns r.munns@manchester.gov.uk</p>

The approval of capital spend to ensure that the operational estate is fit for purpose.	Executive)				
Silver Offices Refurbishment (located at The Sharp Project) Ref: 2017/07/18B Capital expenditure approval for the cost of refurbishment works at part of the facility.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Reports to the Executive and Full Council dated 28 June 2017	Ken Richards k.richards@manchester.gov.uk
TC969 - Provision of LAN AND WLAN 2019/03/01E MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Andrew Blore a.blore@manchester.gov.uk
TC986 - SAP support and maintenance (2019/03/01F) To provide support to the SAP team in order to resolve incidents.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
Wide Area Network provision 2019/03/01L	City Treasurer (Deputy Chief	Not before 29th Mar		Report and Recommendation.	Chris Wanley Director of ICT

To appoint a supplier to provide our Wide Area Network Solution.	Executive)	2019			chris.wanley@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03B The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03C The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
House of Sport (2019/07/26A) Remodelling of the Regional Athletics Arena/National Squash Centre to incorporate and	City Treasurer (Deputy Chief Executive)	Not before 3rd Oct 2019		Report to Executive (Eastlands Regeneration Framework – 13.12.17, 25.07.18 (update),	Richard Cohen r.cohen@manchester.gov.uk

accommodate the relocation of sports and related institutions to be known as the House of Sport.				25.07.19) Eastlands Update Executive Report – 11.09.19 & Full Council 02.10.19	
Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's Housing Group (2019/09/23A) The approval of £2m capital expenditure from the Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's, to acquire, refurbish and sell empty homes/stock surplus to requirement to first time buyers/owner occupiers.	City Treasurer (Deputy Chief Executive)	Not before 22nd Oct 2019		Checkpoint 4	Martin Oldfield m.oldfield@manchester.gov.uk
Paragon Mill, Royal Mills (2019/11/04F)	Chief Executive	Not before 3rd Dec 2019		Heads of Terms Delegated approval authority report	Pippa Grace pippa.grice@manchester.gov.uk
Microsoft Consultancy engagement piece Q20377 (2019/11/05A)	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov.uk

To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365					
<p>Microsoft Licenses TC718 (2019/11/05B)</p> <p>To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov.uk
<p>Wide Area Network (WAN) Replacement (2019/11/19B)</p> <p>To grant the approval of capital expenditure for the procurement and implementation of an updated WAN for Manchester City Council.</p>	City Treasurer (Deputy Chief Executive)	Not before 18th Dec 2019		Checkpoint 4 Business Case	Chris Wanley Director of ICT chris.wanley@manchester.gov.uk
<p>Appointment of a supplier for Measured and Unmeasured Water Charges - TC1030 (2020/01/27A)</p> <p>The purpose of this tender is to appoint one supplier to</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk

<p>form a framework water services agreement. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.</p>					
<p>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st May 2020</p>		<p>Report and Recommendation</p>	<p>Walter Dooley w.dooley@manchester.gov.uk</p>
<p>The acquisition of a Care Facility (2020/02/28A)</p> <p>The approval of capital expenditure from Sustaining Key Initiatives budget to acquire a property to</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 30th Mar 2020</p>		<p>Checkpoint 4 Busienss Case</p>	<p>Keith Darragh Keith Darragh@manchester.gov.uk</p>

respond to market pressures to retain sufficient services for Manchester people, through market intervention					
<p>Small Format Advertising TC1000 (2020/03/27A)</p> <p>To appoint a supplier for the provision of Free-Sanding Unit structures incorporating advertising display panels on MCC controlled public highways within Manchester City Centre.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2020		Confidential contract report with recommendation	Leon Phillip, Contract and Commissioning Manager l.phillip@manchester.gov.uk
<p>70 Oxford Street - Lease Renewal (2020/04/02A)</p> <p>Renewal of a 10 year Lease of 70 Oxford Street for educational plus ancillary uses.</p>	Chief Executive	Not before 1st May 2020		Heads of Terms and Delegated Approval authority report	Pippa Grice pippa.grice@manchester.gov.uk
<p>Public Realm Improvements 2020/21 (2020/04/24B)</p> <p>The approval of capital expenditure for a number of Public Realm improvements in the Piccadilly and Deansgate Wards.</p>	City Treasurer (Deputy Chief Executive)	Not before 23rd May 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

<p>Contract for the Provision of Mortuary and Post Mortem Services (2020/05/14A)</p> <p>To approve the appointment of a provider to deliver the service following a tender exercise on behalf of HM Coroner</p>	City Solicitor	Not before 1st Oct 2020		Repot and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<p>Long Leasehold disposal of 30-32 Shudehill & 1-3 Nicholas Croft, M4 1FR (2020/05/22A)</p> <p>To approve the acquisition of Freehold of 1-3 Back Turner Street and subsequent disposal of Long Leasehold of the same plus 30-32 Shudehill & 1-3 Nicholas Croft</p>	Chief Executive	Not before 22nd Jun 2020		Briefing Note July 2019 and Augist 2019 and Delegated Authority approval	Pippa Grice pippa.grice@manchester.gov.uk
<p>Progression of Chorlton Cycling & Walking scheme (2020/05/28A)</p> <p>The approval of capital expenditure to progress the proposals through further development , detail design and progress Mayors</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

Challenge Fund business cases for the whole route. Reimbursement for this expenditure will be from MCF (TfGM) via their development cost budget.					
<p>Oldham Road cycling rout (2020/05/28B)</p> <p>The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<p>Manchester Cycleway (2020/05/28C)</p> <p>The approval of capital expenditure for development costs for Manchester Cycleway scheme.</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<p>Progression of Northern Quarter Walking and Cycling scheme (2020/05/28D)</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

<p>The approval of capital expenditure to progress the proposal through the Development Stage and detailed design. Funding provided by Manchester City Council in advance of reimbursement from Mayors Challenge Fund (TfGM) via their development cost budget.</p>					
<p>Schools Capital Maintenance Programme for 2020/21 Additional Works (2020/05/29A)</p> <p>The approval of capital expenditure for a programme of work designed to address condition needs identified in the Council's estate of maintained schools, funded by a capital grant from the DfE.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 28th Jul 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk</p>
<p>Approval of spend against budget for development work for Housing Delivery Vehicle (2020/06/03A)</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 2nd Jul 2020</p>		<p>Executive report and budget plan</p>	<p>Steve Sheen s.sheen@manchester.gov.uk</p>

To approve expenditure for the development of the Housing Delivery Vehicle, including legal and professional fees.					
<p>Disabled Facilities Grant (DFG) budget for 2020/21 (2020/06/16A)</p> <p>The approval of capital expenditure funded by DFG Grant allocation for home adaptations for people with disabilities.</p>	City Treasurer (Deputy Chief Executive)	Not before 15th Jul 2020		Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk
<p>Framework agreement for the Provision of the Enforcement Agent Services for Council Tax and Non Domestic Rates (NDR); and Parking and Bus Lane Enforcement (2020/06/17A)</p> <p>The appointment of Providers to provide Enforcement Agent Services for Council Tax and Non Domestic Rates (NDR); and Parking and</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Aug 2020		Report and Recommendation	Charles Metcalfe c.metcalfe@manchester.gov.uk, Mike Worsley mike.worsley@manchester.gov.uk

Bus Lane Enforcement.					
<p>Acquisition of Land at Red Bank (2020/06/25A)</p> <p>The approval of capital expenditure for the Acquisition of land on Red Bank, Cheetham to support delivery of the Housing Infrastructure Fund Programme (HIF) in the Northern Gateway. The Land is required to provide access and new road construction to unlock key sites as part of the initial phases of development.</p>	City Treasurer (Deputy Chief Executive)	Not before 24th Jul 2020		Checkpoint 4 Business Case and briefing note	Nick Mason n.mason@manchester.gov.uk
<p>St Johns - Public Realm Budget Increase (2020/07/010A)</p> <p>Approval to spend the budget Increase for the Public Realm Scheme for St Johns.</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Jul 2020		Report to The Executive 3 June 2020 - Capital Budget Update Report	Jared Allen j.allen4@manchester.gov.uk
<p>Northwards Capital Programme 2020/21 - External Work (2020/07/01C)</p> <p>The approval of capital</p>	City Treasurer (Deputy Chief Executive)	30 Jul 2020		Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk

expenditure for the Northwards Housing 2020/21 Capital Programme – External Work to deliver essential health and safety work, security improvements and environmental improvements.					
<p>Northwards Capital Programme 2020/21 - Internal Work (2020/07/01D)</p> <p>The approval of capital expenditure for the Northwards Housing 2020/21 Capital Programme Internal Work to deliver essential health and safety work, security improvements and environmental improvements.</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Jul 2020		Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk
<p>Northwards Capital Programme 2020/21 - Homeless Accommodation (2020/07/01E)</p> <p>The approval of capital</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Jul 2020		Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk

<p>expenditure for the Northwards Housing 2020/21 Capital Programme Homeless Accommodation to deliver reroofing and lift replacement at Woodward Court.</p>					
Highways					
<p>Framework for The Supply of Dense Bituminous Macadam (DBM) & Associated Products TC012 (2019/08/29B)</p> <p>To appoint more than one supplier to a framework for the supply Dense Bituminous Macadam (DBM) & Associated Products</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Nov 2019</p>		<p>Confidential Report and Recommendation</p>	<p>Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk</p>
<p>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B)</p> <p>To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Nov 2019</p>		<p>Confidential contract report with recommendation</p>	<p>Brendan Taylor b.taylor1@manchester.gov.uk</p>

Plant Vehicles and equipment.					
<p>Highways Investment Programme - Large Patching Programme (2019/10/02A)</p> <p>The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Oct 2019		Checkpoint 4 Business Case	Kevin Gillham k.gillham@manchester.gov.uk
<p>Car Park Management Services TC1054 (2019/11/04E)</p> <p>To appoint a supplier to provide Car Park Management Services</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Sep 2020		Report and Recommendation	Danny Holden d.holden1@manchester.gov.uk
<p>Area 2 Upper Chorlton Road Highway Improvement Works (2020/04/09B)</p> <p>To seek approval to award a Contract to one supplier to undertake Highway Improvements works to provide segregated cycling facilities and improved</p>	Deputy City Treasurer	Not before 11th May 2020		Confidential Contract Report with recommendation	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

pedestrians footways.					
Children and Families					
Extra Care - Russell Road LGBT Project 2019/03/01H The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Extra Care - Millwright Street Project 2018/03/01I The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Adults Social Care and Health					
TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

<p>(2019/08/23A)</p> <p>To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.</p>					
<p>TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse movement patterns.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>TC1044 - TEC Phase 1 - Movement and sensors</p>	<p>City Treasurer (Deputy Chief</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>

that allows remote physio (2019/08/23D)	Executive)				
To appoint a supplier to provide movement sensors to allow remote physio					
TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide specialist ICT equipment that prevents falls in the home					
TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.					
Education and Skills					
Q20347 Consultant for EYES data Migration. 2019/04/25A	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson j.nickson@manchester.gov.uk

Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.					
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4. Resources and Governance Scrutiny Committee - Work Programme – September 2020

Tuesday 1 September 2020, 10.00am (Report deadline Thursday 20 August 2020) ** To take account of the August Bank Holiday				
Items To Be Confirmed				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

**Tuesday 6 October 2020, 10.00am
(Report deadline Friday 25 September 2020)**

Items To Be Confirmed

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

**Tuesday 3 November 2020, 10.00am
(Report deadline Friday 23 October 2020)**

Items To Be Confirmed

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	